

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE CONSOLIDATED MOSQUITO ABATEMENT DISTRICT**
13151 E. Industrial Dr., Parlier, CA 93648

TELECONFERENCE DIAL-IN NUMBER
(712)770-4904
Access Code: 229598#

AGENDA

BOARD OF TRUSTEES MEETING 1:00 PM

MARCH 23, 2020

1. **ROLL CALL:**

2. **INTRODUCTION OF VISITORS:**
The public may address the Board on each agenda item during consideration of that item.

3. **PUBLIC COMMENTS:**
This is an opportunity for public comment on non-agenda items. The President reserves the right to limit the duration of each speaker to five (5) minutes. It is the policy of the Board not to answer any questions impromptu.

4. **APPROVAL OF FEBRUARY MINUTES:**
The minutes of the Special Meeting of the Board of Trustees on February 18, 2020 will be presented for approval.

5. **APPROVAL OF FEBRUARY PAYROLL:**

6. **APPROVAL OF FEBRUARY BILLS:**

7. **RESPONSE TO COVID-19:**
The Board will consider and authorize District action (including emergency actions) in response to state-wide and local COVID-19 virus activity.

8. **AERIAL PHOTOGRAPHIC SURVEY:**
The Board will be asked to approve an agreement with In-Flight Camera for an aerial photographic survey of the District's urban areas.

9. **FRESNO FAIR:**

The Board will consider participation in an informational booth at the Fresno Fair including expenditure of funds and staff time.

10. **DISPOSITION OF SURPLUS PROPERTY:**

The Board will be asked to declare a Gestetner copy machine, model number DSc332SP as surplus property and to dispose of it.

11. **SUPPORT TO UC MOSQUITO RESEARCH LAB:**

The Board will be asked to continue collaboration and support of mosquito research projects with Dr. Anthony Cornel and the University of California Mosquito Research Laboratory.

12. **DISTRICT PARTICIPATION AT UPCOMING MEETINGS:**

The Board will consider authorizing District attendance at upcoming meetings:

- a. Manager to attend a special meeting of the SOVE Board of Directors in Ontario, Ca;
- b. Manager Mulligan and selected staff to attend the SOVE annual meeting in Honolulu, Hawai'i on September 20 – 24, 2020; and
- c. Science Education Coordinator Ramirez to attend the Entomological Society of America meeting on November 15 – 18, 2020 in Orlando, Fl.

13. **MEETING REPORTS:**

Reports on District attendance at authorized meetings will be given by those who attended.

14. **BOARD GENERAL DISCUSSION:**

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

14. **STAFF REPORTS:**

Opportunity for staff to report on District activities.

15. **ADJOURNMENT:**

**MINUTES OF THE BOARD OF TRUSTEES OF
THE CONSOLIDATED MOSQUITO ABATEMENT DISTRICT
February 18, 2020**

The regular meeting of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier, at 1:00 P.M. on February 18, 2020.

1. **Roll Call:**

Trustees Present:

Peggy Brisendine	Fresno	
Pete Esraelian	Selma	Arrived at 1:15 PM
Tokuo Fukuda	Kingsburg	
Mary Anne Hill	County	
Charles Lockhart	Orange Cove	
Dan Munk	Reedley	
Karl Peterson	Clovis	
Joe Reyna	Parlier	
Karen Steinhauer	Sanger	
Bruce Taylor	County	

Trustees Absent:

David Cardenas	Fowler
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Others Present:

Steve Mulligan	District Manager
Karan Hamlin	Administrative Assistant
Charles Smith	Selma Resident

2. **President Munk called the meeting to order at 1:05 P.M.**
3. **Public Comments:** None.
4. **Approval of January Minutes:** A motion was made by Trustee Peterson, seconded by Trustee Fukuda and passed by a unanimous vote to approve the minutes of the January 21, 2020 special meeting of the Board.
5. **Approval of January Payroll:** A motion was made by Trustee Taylor, seconded by Trustee Reyna and passed by a unanimous vote to approve the January payroll checks having District numbers 23993 – 24007, 24009 – 24013, 24018, 24038 – 24057, 24065, 24071 - 24072 in the total amount of \$84,031.78.
6. **Approval of January Bills:** A motion was made by Trustee Fukuda, seconded by Trustee Cardenas and passed by a unanimous vote to approve the January commercial checks having District numbers 24008 – 24010, 24014 – 24017, 24019 – 24037, 24053 – 24054 and 24058 – 24099 in the total amount of \$67,189.49.

7. **Reedley Depot Property:** Esraelian arrived. Manager Mulligan updated the Board on the progress of a Phase 1 Environmental Site Assessment and appraisal for the potential sale of the Reedley property.

8. **Resolution to Transfer Funds:** A motion was made by Trustee Esraelian, seconded by Trustee Fukuda and passed by a roll call vote of 10 – 0 – 1 (Cardenas absent) to approve Resolution No. 1-2020, “A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District to Transfer Monies From the General Reserve to Insecticides & Herbicides (6102-01), Building & Ground Maintenance (6102-05), Cellular Phones (6105-02), Dues, Subscriptions and Fees (6109-02), Legal (6109-05), Surveillance & Research (6109-08), Other Miscellaneous Expenditures (6109-09), and Capital Outlay Building & Ground Improvement (6110-05)”.

9. **CalPERS Actuarial Valuation:** After discussion, a motion was made by Trustee Fukuda, seconded by Trustee Taylor and passed by a roll call vote of 10 – 0 – 1 (Cardenas absent) to approve Resolution No. 2-2020, “A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District to Transfer Monies From the Contingent Liability Reserve to the Retirement District’s Payment Account 6101-04”.

10. **Disposition of Surplus Vehicles:** A motion was made by Trustee Peterson, seconded by Trustee Brisendine and passed by unanimous vote to declare as surplus and to sell one 1999 Ford F150 truck, minimum bid \$1,500, one 2004 Ford F150 truck, minimum bid \$1,800, two 2007 Chevrolet Colorado trucks, minimum bid \$1,750 each and one 2009 Chevrolet Colorado truck, minimum bid \$2,000.

11. **District Participation at Upcoming Meeting:** A motion was made by Trustee Hill, seconded by Trustee Lockhart and passed by unanimous vote to authorize District attendance at the Wide Area Larviciding System (WALS) workshop on February 25, 2020.

No Trustees or employees will be attending the MVCAC Spring Quarterly Meeting and Legislative Day on March 2 – 4, 2020 in Sacramento.

A motion was made by Trustee Reyna, seconded by Trustee Brisendine and passed by unanimous vote to authorize Manager Mulligan to attend and participate in the AMCA Washington Conference in Washington, D.C. on May 12 – 13, 2020.

12. **Change March Meeting Date:** A motion was made by Trustee Lockhart, seconded by Trustee Peterson and passed by unanimous vote to cancel the regular March Board meeting, due to the AMCA Annual Meeting, and to set a special meeting of the Board for Monday, March 23, 2020, at 1:00 PM.

13. **Meeting Reports:** Written reports were submitted by Trustee Fukuda, Superintendent of Operations Holeman, Science Education Coordinator Ramirez, Vector Biologist Deegan and Associate Biologist Benavides and oral reports were given by Trustee Munk, Trustee Taylor and Manager Mulligan on their attendance at the MVCAC annual conference in San Diego on January 26 – 29, 2020.

14. **Board General Discussion:**

15. **Staff Reports:** A monthly summary of District activities was presented to the Board.

16. **Adjournment:** The meeting was adjourned at 2:48 PM. The next Board meeting will be held on Monday, March 23, 2020.

Karen Steinhauer
Vice President/Secretary

**Consolidated Mosquito Abatement District
Payroll Expenses
February 2020**

Check #	Gross Pay	Net Pay	Payee	Description
24100	\$2,224.80	\$1,503.29	Amy Garcia	Full-Time Employee
24101	\$2,523.50	\$1,749.60	Brittany Deegan	Full-Time Employee
24102	\$2,649.00	\$1,927.47	Chris Monis	Full-Time Employee
24103	\$2,238.00	\$1,627.74	Conner Schaak	Full-Time Employee
24104	\$2,649.00	\$1,809.63	David Parker	Full-Time Employee
24105	\$2,436.00	\$1,702.39	Devon Cornel	Full-Time Employee
24106	\$3,000.50	\$1,955.69	Emma Lee	Full-Time Employee
24107	\$2,649.00	\$1,837.90	Gha Vang	Full-Time Employee
24108	\$4,200.00	\$3,005.59	Jodi Holeman	Full-Time Employee
24109	\$2,649.00	\$1,577.38	Jose Moreno	Full-Time Employee
24110	\$2,238.00	\$1,593.34	Jovana Benavides	Full-Time Employee
24111	\$2,781.50	\$1,900.50	Karan Cox	Full-Time Employee
24112	\$3,655.00	\$2,303.13	Katherine Ramirez	Full-Time Employee
24113	\$6,000.00	\$4,066.16	Steve Mulligan	Full-Time Employee
24134	\$0.00	\$0.00	Voided	
24135	\$0.00	\$0.00	Voided	
24136	\$2,523.50	\$1,749.60	Brittany Deegan	Full-Time Employee
24137	\$2,649.00	\$1,927.25	Chris Monis	Full-Time Employee
24138	\$2,238.00	\$1,627.75	Conner Schaak	Full-Time Employee
24139	\$2,649.00	\$1,809.39	David Parker	Full-Time Employee
24140	\$2,436.00	\$1,702.41	Devon Cornel	Full-Time Employee
24141	\$3,000.50	\$1,955.70	Emma Lee	Full-Time Employee
24142	\$2,649.00	\$1,837.69	Gha Vang	Full-Time Employee
24143	\$4,200.00	\$3,005.60	Jodi Holeman	Full-Time Employee
24144	\$2,649.00	\$1,577.40	Jose Moreno	Full-Time Employee
24145	\$2,238.00	\$1,593.35	Jovana Benavides	Full-Time Employee
24146	\$2,781.50	\$1,945.07	Karan Cox	Full-Time Employee
24147	\$3,655.00	\$2,305.44	Katherine Ramirez	Full-Time Employee
24148	\$6,000.00	\$4,066.38	Steve Mulligan	Full-Time Employee
24151	\$2,224.80	\$1,503.28	Amy Garcia	Full-Time Employee
24152	\$878.00	\$662.44	Anita Munoz	Seasonal Employee
Total	\$84,664.60	\$57,828.56		

**Consolidated Mosquito Abatement District
Payroll Expenses
February 2020**

Employee Deductions and Liabilities

Check #	Amount	Payee	Description
24114	\$1,583.13	EDD	State Income Tax
24115	\$7,680.87	CMAD	Federal, Social Security, Medicare
24116	\$2,706.54	CalPERS	Retirement
24117	\$725.00	ICMA	457K Retirement
24118	\$150.00	Valley First Credit Union	Credit Union
24119	\$150.00	California State Disbursement	Garnishment
24120	\$277.48	Aflac	Disability Insurance
24149	\$1,612.45	EDD	State Income Tax
24150	\$7,927.07	CMAD	Federal, Social Security, Medicare
24153	\$2,921.54	CalPERS	Retirement
24154	\$715.00	ICMA	457K Retirement
24155	\$150.00	Valley First Credit Union	Credit Union
24156	\$150.00	California State Disbursement	Garnishment
24162	\$86.96	Mutual of Omaha	Life Insurance
Total Deductions	\$26,836.04		
Total Net Pay	\$57,828.56		
Total Gross Pay	\$84,664.60		

**Consolidated Mosquito Abatement District
Maintenance and Operations Expenses
February 2020**

Bank of the West Checks

Check #	Amount	Payee	Description
24115	\$3,221.87	CMAD	District Social Security & Medicare
24116	\$3,281.98	CalPERS	District Retirement
24121	\$1,561.86	Chris Monis	Travel Expenses
24122	\$126.76	AT&T	Telephone
24123	\$529.72	City of Clovis	Water Sewer Disposal
24124	\$211.86	PG&E	Heat Light Power
24125	\$544.18	City of Parlier	Water Sewer Disposal
24126	\$33.93	Republic Service	Disposal
24127	\$136.53	City of Sanger	Water Sewer Disposal
24128	\$10,510.08	SDRMA	Health Insurance Premium
24129	\$746.75	SoCal Gas	Heat
24130	\$1,787.04	Valero	Fuel
24131	\$158.76	Wex Bank - Shell	Fuel
24132	\$600.00	USPS	Postage for Mailer
24133	\$240.00	USPS	Bulk Mail Permit
24150	\$3,330.07	CMAD	District Social Security & Medicare
24153	\$3,343.31	CalPERS	District Retirement
24157	\$159.09	AT&T	Telephone
24158	\$71.34	California Water Service	Water
24159	\$27.40	Chris Monis	Travel Expenses
24160	\$300.00	Digital Deployment, Inc.	Website Development & Maintenance
24161	\$283.50	Matson Alarm Co	Alarm Systems
24162	\$212.50	Mutual of Omaha	Life Insurance
24163	\$40.81	PG&E	Heat Light Power
24164	\$36.23	Waste Management	Disposal
24204	\$41,510.26	Adapco	Insecticides
24205	\$35.00	Administrative Solutions Inc	Cobra Administration
24206	\$410.05	Asbury Environmental Services	Recycled Oil, Filters & Misc Shop Supplies
24207	\$207.46	AutoZone, Inc.	Repair Parts
24208	\$1,547.55	Battery Systems, Inc.	Batteries
24209	\$331.27	California Embroidery	Employee Shirts
24210	\$4,697.99	CitiBusiness Card	Meetings & Travel / Office Equipment
24211	\$17,027.41	Clarke Mosquito Control	Insecticides
24212	\$245.00	Consolidated Metal Fabricating	Field Equipment
24213	\$552.40	Dan Munk	Airfare Reimbursement
24214	\$39.95	DoorKing, Inc.	Gate Service
24215	\$447.51	Ernest Packaging Solutions	Misc Operating Expenses
24216	\$46.21	Fresno Oxygen	Shop Supplies
24217	\$14,800.00	Frontier Precision	Annual Support & Maintenance

**Consolidated Mosquito Abatement District
Maintenance and Operations Expenses
February 2020**

Check #	Amount	Payee	Description
24218	\$88.82	County of Fresno	GIS License
24219	\$754.55	Home Depot	Building & Ground / Field Equipment
24220	\$1,125.34	Jorensen Company	Safety Equipment
24221	\$468.25	Lozano Smith	Legal Fees
24222	\$450.41	Mission Uniform	Uniforms & Safety
24223	\$370.56	Nelson's Ace Hardware	Shop Supplies / Tools
24224	\$117.57	Napa Auto Parts	Shop Supplies / Tools
24225	\$17.24	Nelson's Power Center	Field Equipment
24226	\$1,085.59	Office Depot	Misc Office Supplies
24227	\$622.32	O'Reilly Auto Parts	Repair Parts
24228	\$492.81	PBM Supply & Mfg, Inc	Field Equipment
24229	\$36.48	Sanger Nursery	Field Equipment
24230	\$93.16	Star One Food Mart	Fuel
24231	\$6.91	Swanson Fahrney Ford	Repair Parts
24232	\$10,642.25	Target Specialty Products	Insecticides
24233	\$649.28	Tifco Industries	Shop Supplies / Tools
24234	\$782.57	Tulare Polaris	Repair Parts
24235	\$114.53	Wizix Technology Group, Inc	Copier Maintenance
Total	\$131,312.27		

County of Fresno Checks

Check #	Amount	Payee	Description
286242	\$64,702.90	Consolidated Mosquito	Transfer funds to checking
286243	\$51,457.27	Consolidated Mosquito	Transfer funds to checking
286244	\$0.00	March Expenses	Transfer funds to checking
286245	\$99,816.70	Consolidated Mosquito	Transfer funds to checking
	\$215,976.87		

Summary of February Expenses

February 2020 Salaries & Wages	\$84,664.60
February 2020 Maintenance & Operations	\$131,312.27
Total February 2020 Expenditures	\$215,976.87

**Consolidated Mosquito Abatement District
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2019/2020	SPENT TO DATE	BALANCE FEB 29, 2020
SALARIES, WAGES & EMPLOYEE BENEFITS				
6101-01	Salaried Wages	\$1,014,000.00	\$603,847.08	\$410,152.92
6101-06	Hourly Wages & Extra Help	\$810,000.00	\$485,864.02	\$324,135.98
6101-02	FICA Employers Contribution	\$140,000.00	\$83,428.34	\$56,571.66
6101-03	Unemployment Insurance	\$32,000.00	\$11,087.78	\$20,912.22
6101-04	Retirement District's Payment	\$222,000.00	\$77,121.00	\$144,879.00
6101-05	Group Health Insurance	\$200,000.00	\$109,469.99	\$90,530.01
6101-07	Pre-Employment & Misc. Expenses	\$9,000.00	\$1,201.00	\$7,799.00
	TOTALS	\$2,427,000.00	\$1,372,019.21	\$1,054,980.79
OPERATING & MAINTENANCE SUPPLIES & EXPENSE				
6102-01	Insecticides & Herbicides	\$380,000.00	\$316,679.04	\$63,320.96
6102-02	Power Spray & Field Equipment	\$22,000.00	\$15,944.00	\$6,056.00
6102-03	Misc Operating Supplies & Expense	\$8,000.00	\$2,559.27	\$5,440.73
6102-05	Building & Ground Maintenance	\$30,000.00	\$22,539.76	\$7,460.24
6102-06	Airplane Expense	\$3,000.00	\$0.00	\$3,000.00
	TOTALS	\$443,000.00	\$357,722.07	85,277.93
MOTOR VEHICLE SUPPLIES & EXPENSE				
6103-01	Fuel & Lubricants	\$250,000.00	\$80,989.38	\$169,010.62
6103-02	Repairs & Shop Tools	\$50,000.00	\$26,686.30	\$23,313.70
6103-03	Tires & Batteries	\$12,000.00	\$3,087.60	\$8,912.40
	TOTALS	\$312,000.00	\$110,763.28	\$201,236.72
UTILITIES & COMMUNICATIONS				
6104-01	Heat, Light & Power	\$48,000.00	\$21,661.95	\$26,338.05
6104-04	Water Sewer & Disposal	\$15,000.00	\$8,393.87	\$6,606.13
6105-01	Telephone	\$24,000.00	\$12,494.30	\$11,505.70
6105-02	Cellular Phones	\$22,000.00	\$12,448.94	\$9,551.06
	TOTALS	\$109,000.00	\$54,999.06	\$54,000.94
OFFICE SUPPLIES & EXPENSE				
6106-02	Postage, Printing & Stationery	\$9,000.00	\$1,252.33	\$7,747.67
6106-04	Repairs & Maintenance	\$6,000.00	\$2,171.62	\$3,828.38
6106-05	Misc Office Supplies	\$13,000.00	\$8,612.66	\$4,387.34
6106-06	Office Equipment & Furniture	\$13,000.00	\$3,611.90	\$9,388.10
	TOTALS	\$41,000.00	\$15,648.51	25,351.49
INSURANCE				
6107-01	Liability, Property & Auto	\$60,000.00	\$58,266.00	\$1,734.00
6107-02	Workers Compensation	\$73,000.00	\$71,472.00	\$1,528.00
	TOTALS	\$133,000.00	\$129,738.00	\$3,262.00

**Consolidated Mosquito Abatement District
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2019/2020	SPENT TO DATE	BALANCE FEB 29, 2020
TRAVEL & SUBSISTENCE EXPENSE				
6108-01	Meetings & Travel Allowance	\$70,000.00	\$34,097.84	\$35,902.16
6108-02	Trustee Allowance	\$1,000.00	\$0.00	\$1,000.00
6108-03	Meal Allowance	\$7,000.00	\$1,728.29	5,271.71
	TOTALS	\$78,000.00	\$35,826.13	\$42,173.87
MISCELLANEOUS EXPENDITURES				
6109-01	Rent: Land, Buildings and Equipment	\$61,000.00	\$41,821.70	\$19,178.30
6109-02	Dues, Subscriptions and Fees	\$27,000.00	\$23,911.00	3,089.00
6109-03	Education & Publicity	\$30,000.00	\$4,886.87	\$25,113.13
6109-04	Accounting	\$5,000.00	\$4,000.00	\$1,000.00
6109-05	Legal	\$12,000.00	\$5,591.88	\$6,408.12
6109-06	County Service Charge	\$45,000.00	\$0.00	\$45,000.00
6109-07	Uniforms, Safety Apparel & Equipment	\$23,000.00	\$7,259.36	\$15,740.64
6109-08	Surveillance & Research	\$65,000.00	\$33,867.99	\$31,132.01
6109-09	Other Miscellaneous Expenditures	\$25,000.00	\$25,000.00	\$0.00
6109-10	GIS & GPS	\$80,000.00	\$33,484.99	\$46,515.01
	TOTALS	\$373,000.00	\$179,823.79	\$193,176.21
	TOTAL OPERATIONAL EXPENDITURES	\$3,916,000.00	\$2,256,540.05	\$1,659,459.95
CAPITAL OUTLAY				
6110-01	Office & Lab Furniture & Equipment	\$8,000.00	\$0.00	\$8,000.00
6110-02	Auto Equipment	\$100,000.00	\$0.00	100,000.00
6110-03	Shop Equipment	\$10,000.00	\$0.00	\$10,000.00
6110-04	Field Equipment	\$15,000.00	\$13,869.73	\$1,130.27
6110-05	Building & Ground Improvement	\$70,000.00	\$51,534.08	18,465.92
6110-06	Loan & Lease Purchase Payments	\$290,000.00	\$0.00	290,000.00
	TOTAL CAPITAL OUTLAY EXPENDITURES	\$493,000.00	\$65,403.81	\$427,596.19
	TOTAL EXPENDITURES	\$4,409,000.00	\$2,321,943.86	\$2,087,056.14
	SPECIAL PROJECTS RESERVE	\$80,000.00	\$0.00	\$80,000.00
	CONTINGENT LIABILITY RESERVE	\$174,000.00	\$0.00	\$174,000.00
	BUILDING RESERVE	\$370,000.00	\$0.00	\$370,000.00
	EQUIPMENT RESERVE	\$60,000.00	\$0.00	\$60,000.00
	GENERAL RESERVE	\$3,339,000.00	\$0.00	\$3,339,000.00
	TOTAL RESERVES	\$4,023,000.00	\$0.00	\$4,023,000.00
	TOTAL EXPENDITURES AND RESERVES	\$8,432,000.00	\$2,321,943.86	\$6,110,056.14

**Consolidated Mosquito Abatement District
Monthly Expenditures**

FRESNO COUNTY ACCOUNT- BANK OF THE WEST	
CASH ON HAND, JANUARY 31, 2020	\$4,965,294.78
PROPERTY TAXES WITHHELD BY FRS COUNTY	\$0.00
FEBRUARY REVENUE	\$0.00
FEBRUARY INTEREST	\$0.00
TAXES - FRESNO COUNTY / KINGS COUNTY	\$3,310.26
TOTAL REVENUE FOR FEBRUARY	\$3,310.26
SUB-TOTAL	\$4,968,605.04
COUNTY ADMIN COST FOR FY WITHHELD BY COUNTY	\$0.00
MONEY TRANSFERRED TO CHECKING	(\$215,976.87)
CASH ON HAND, FEBRUARY 29, 2020	\$4,752,628.17

YEARLY REVENUE THROUGH 01-31-20	\$2,399,625.40
FEBRUARY REVENUE	\$3,310.26
YEARLY REVENUE THROUGH 02-29-20	\$2,402,935.66

CMAD CHECKING ACCOUNT - BANK OF THE WEST	
CASH ON HAND, JANUARY 31, 2020	\$10,000.00
MONEY TRANSFERRED FROM FRS CO ACCT	\$215,976.87
FEBRUARY EXPENDITURES	(\$215,976.87)
CASH ON HAND, FEBRUARY 29, 2020	\$10,000.00

NEW HEADQUARTERS FACILITY LOAN - US BANK	
ORIGINAL LOAN AMOUNT	\$4,000,000.00
CASH AVAILABLE, DECEMBER 31, 2019	\$6,768.25
FEBRUARY EXPENDITURES	\$0.00
FEBRUARY INTEREST EARNED	\$0.86
CASH AVAILABLE, FEBRUARY 29, 2020	\$6,769.11

SAVINGS ACCOUNT- CITIBANK	
CASH ON HAND, JANUARY 31, 2020	\$14,101.54
INTEREST EARNED FOR FEBRUARY	\$1.03
CASH ON HAND, FEBRUARY 29, 2020	\$14,102.57

**STEVE MULLIGAN
CONSOLIDATED M A D**

Member Since 1996 Business Account: 5156 9100 0000 8590
Billing Period: **02/11/20-03/09/20**

www.citicards.com

Customer Service 1-800-750-7453
TTY-hearing-impaired services only 1-800-325-2865
PO Box 6235 Sioux Falls, SD 57117-6235

MARCH STATEMENT

Minimum payment due: \$70.00
New balance as of 03/09/20: \$4,697.99
Payment due date: 04/02/20
To avoid paying interest on purchases, you should pay \$4,697.99 by the due date.

CARDHOLDER SUMMARY

Total Cardmembers: 2

Cardholder	Card number ending in	Amount
STEVE MULLIGAN	**** * 2859	\$131.28
FRED S MULLIGAN	**** * 0151	\$4,566.71

Account Summary

Previous balance	\$4,708.76
Payments/Credits/ Adjustments	-\$4,708.76
Purchases	+\$4,697.99
Cash advances	+\$0.00
Fees	+\$0.00
Finance Charges	+\$0.00
New balance	\$4,697.99

Business Credit Line

Credit Line	\$50,900
Includes \$21,500 cash advance line	
Available Credit Line	\$46,202
Includes \$21,500 available for cash advances	

6108-03 63.72
6103-01 90.22
6108-01 2624.63
6106-05 191.17
6109-03 169.18
6102-02 341.58
6106-06 1125.86
6109-10 49.90
6102-03 27.73
6103-02 14.00

Personal Business Assistant Service

Contact a **Personal Business Assistant** to save valuable time with your business needs, including travel, dining, shopping and entertainment.

When you have a lot to accomplish and not enough time to do it a Personal Business Assistant is there to help, 24/7 at 1-800-301-5584.

FCBN001018



P.O. Box 6004
Sioux Falls, SD 57117-6004

Your Statement Is Inside

00009767 1 J2401539 DTF 00009767

STEVE MULLIGAN
CONSOLIDATED M A D
PO BOX 784
PARLIER CA 93648-0784
**N0009767

Pay online www.citicards.com

Pay by phone 1-800-750-7453

Pay by mail Use this coupon
• Enclose a valid check or money order payable to CITIBUSINESS CARD. No cash or foreign currency.
• Write the last four digits of your account number on your check.

Minimum payment due \$70.00
New balance \$4,697.99
Payment due date 04/02/20

Amount enclosed: \$

Business Account ending in 8590

CITIBUSINESS CARD
PO BOX 78045
Phoenix, AZ 85062-8045



**STEVE MULLIGAN
CONSOLIDATED M A D**

Information About Your Account

Annual Fee Charge: Refer to the front of your statement in the month in which the fee is billed.

Renewing Your Account: You may have your annual membership fee credited to your account if you close your account within 30 days from the mailing or delivery of the statement containing the fee, even if you use your card during that period. You may call the Customer Service number or write to the Customer Service address specified on this statement during this 30-day period and your account will be terminated; we will credit your account for the amount of the annual fee.

Making Payments: Enclose your check or money order, payable in U.S. dollars, with the payment coupon, but do not staple or tape them together. Please do not send cash. Write your Account number on the front of your check or money order. You may pay all or part of your New Balance at any time. However, you must pay at least the Minimum Payment Due by the Payment Due Date each month, or your Account will be delinquent and you will be charged a late fee.

Crediting Payments: For payments by regular mail and by express mail, payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. A payment received at the processing facility in proper form after that time will be credited as of the next day. Please allow 5-7 days for payments by regular mail to reach us. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Payments Address set forth below.

To avoid an additional FINANCE CHARGE being applied to your current purchases on next month's statement, pay the entire New Balance on this statement in full by the due date.

Report a Lost, Stolen or Never Received Card Immediately: Our Customer Service Representatives are available 24 hours a day, 7 days a week

Special Information on Cash Advances: You may get a Cash Advance at any bank which welcomes Mastercard® or Visa® credit cards or at Automated Teller Machines located nationwide.

- All cash advances are subject to the Annual Percentage Rate specified in your account materials. Finance Charges begin the day the advance is taken and continue until the final payment is made.
- If you have paid your entire New Balance for cash advances and there are no new cash advances during the billing period, a final finance charge will be shown on your next statement.
- Remember, your Cash Advance Line is a part of your Total Credit Line. It is not an additional line of credit.

Billing rights summary

What To Do If You Find A Mistake On Your Statement.

If you think there is an error on your statement, write to us at the address for billing inquiries and correspondence shown on the front of your statement. In your letter, give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- Vendor name.
- Post date/transaction date.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.
- Please be sure all correspondence is signed by the authorized officer.

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CBTY1-0919

Easily manage your contact info in the Citi Mobile® App

It's important we have your current contact info, so if it changes (including your mailing address), use the Citi Mobile App to easily update it.

Email: k**x@mosquitobuzz.net

- » Log in to the Citi Mobile App and access your "Profile" page
- » You can also update your contact information on citi.com/contactinformation, or call the number on the back of your card



Don't have the app? Just text "App15" to MyCiti (692484) or visit your app store.

Payments other than by mail

Online. See the front of your statement on how to make a payment.

Phone. For phone payments, you authorize Citi to electronically debit your specified bank account by an ACH transaction in the amount and on such date that you indicate on the phone. You also authorize Citi to automatically debit your specified bank account every month, in the amount and on the same date each month that you indicate on the phone, until you withdraw your authorization. You may cancel a one-time phone payment or withdraw your authorization for automatic debits by calling the number on the front of your statement within the timeframe disclosed to you on the phone.

Express mail. Send payment by express mail to:

Citi Cards
Attention: Bankcard Payments Department
6716 Grade Lane
Building 9, Suite 910
Louisville, KY 40213

Crediting Payments other than by Mail. The payment cutoff time for online bill payments and phone payments is midnight Eastern Time on a weekday (Monday through Friday). This means that we will credit your account as of the weekday, based on Eastern Time, that we receive your payment request. The payment date requested cannot be a Saturday or Sunday.

If you send an eligible check, you authorize us to complete your payment by electronic debit. If we do, the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also, the check will be destroyed.

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FRED S MULLIGAN (continued)

Trans. date	Post date	Description	Amount
02/23	02/23	SPY TEC INTERNATIONAL 8772127400 NY	\$24.95 <i>9-10</i>
02/24	02/24	Microsoft*Office 365 H msbill.info WA	\$99.99 <i>6-5</i>
02/27	02/27	STI 8772127400 NY	\$24.95 <i>9-10</i>
02/27	02/27	KINGSBURG CLEANERS KINGSBURG CA <i>vests</i>	\$137.66 <i>2-2</i>
03/01	03/01	AMZN MKTP US*J04OR9FZ3 AMZN.COM/BILL WA	\$35.62 <i>9-3</i>
03/05	03/05	CRESCO RESCO FRESNO CA	\$27.73 <i>02-3</i>
Subtotal of Activity for Account Number **** * 0151			\$4,566.71

Account messages

Please be sure to pay on time. If you submit your payment by mail, we suggest you mail it no later than 03/26/2020 to allow enough time for regular mail to reach us.

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